

**DECREE OF  
BOARD OF DIRECTORS OF PT GARUDAFOOD PUTRA PUTRI JAYA TBK  
No. 006/BOD/LGL/XI/20  
ON  
AMENDMENT OF CORPORATE SECRETARY**

- Considering : in order to improve service/liaison of Issuers/Public Company to the public, shareholders, Financial Services Authority and other stakeholders, each Public Listed Company is required to establish and/or have a function of Corporate Secretary.
- In view of : 1 Financial Services Authority Regulation No.35/POJK.04/2014 dated December 8, 2014 on the Corporate Secretary of the Issuer or the Company and all its amendment from time to time.
- 2 Regulation No. I-A, Appendix I Decree of the Board of Directors of PT. Indonesia Stock Exchange No. Kep-00001/BEI/01-2014 dated January 20, 2014 on Listing of Shares and Equity Securities Other Than Shares Issued by Listed Companies along with all amendment from time to time.
- 3 Corporate Core Values, which consist of: The Founder's Spirit, Corporate Philosophy and Mission Principles.

**DECIDED**

1. Approved the alteration of Mr. **Paulus Tedjosutikno** as the Corporate Secretary of PT Garudafood Putra Putri Jaya Tbk and appointed Mr. **I Made Astawa** as the Corporate Secretary of PT Garudafood Putra Putri Jaya Tbk;
2. Determine the scope of duties of the Corporate Secretary of PT Garudafood Putra Putri Jaya Tbk, as follows:
  - a. keep up with the development of the Capital Market, particularly the prevailing laws and regulations in the Capital Market;
  - b. providing advice to the Board of Directors and Board of Commissioners of Issuers or Public Company to comply with the provisions of laws and regulations in the Capital Market;
  - c. supporting the Board of Directors and Board of Commissioners in implementing corporate governance which includes:
    - 1) information disclosure to the public, including the availability of information on the website of the Issuer or Public Company;
    - 2) submission of reports to the Financial Services Authority on time;
    - 3) administration and documentation the General Meeting of Shareholders;
    - 4) administration and documentation the meetings of the Board of Directors and/or Board of Commissioners; and

*Amendment of Corporate Secretary*

- 5) implementation of a company orientation program for the Board of Directors and/or Board of Commissioners.
  - d. as a liaison between the Issuer or Public Company and the shareholders of the Issuer or Public Company, the Financial Services Authority, and other stakeholders.
3. Effectively serving as Corporate Secretary of PT Garudafood Putra Putri Jaya Tbk as of the date of issuance of this Decree.
  4. Since this Decree became effective, the Directors Decree No. 003/BOD/LGL/VII/18 dated July 2, 2018 shall be no longer valid;
  5. To be fully responsible to the President Director.

This Decree will be subject to amendment/review if there is a misconduct in the future.

This Decree is informed accordingly to those related and to be used as necessary.

Jakarta, 27 November 2020  
**PT Garudafood Putra Putri Jaya Tbk**  
**The Board of Directors**